Board of Directors Annual Meeting

Downtown Marriott, Philadelphia

February 29, 2024

Minutes

Present: Roseanne Flores, Amy Hunter, Patricia Brooks,

Marianne Fallon, Shaun Cook, Chris Hakala, Amy Joh, Kimberly Cuevas, Jef Lamoureux, Barney Beins, Lindsey Mehrkam, Fanli Jia, Maryellen Hamilton, Paul Schnur

Reports:

1. Election Committee: Roseanne Flores announced the results of the recent election. Jef Lamoureux, President elect, 2025; Erik Thrailkill, Travis Todd, Catherine Caldwell-Harris (at large members, 2025-2027). Jason Spiegelman to serve a one-year term (2025), replacing Jef Lamoureux.
2. Membership Committee: There were no Fellow nominations to the Board
3. Program Committee Report: Jennifer Thompson reviewed the work of the program committee and announced the following changes in this year’s programming:
	1. elimination of the “Other” category. This forces the submitter to choose the most appropriate category rather than leaving it in the hands of the Program committee to decide.
	2. Following feedback from the Board and Program committee that the sessions and talks were too lengthy, sessions this year are only 60 minutes. In a paper session with 4 papers each talk is 10 minutes followed by 5 minutes of questions.
	3. Also, following feedback from the Board, we added lunch breaks each day.
	4. As a cost and time saving measure we removed the presidential symposium but will be flexible enough moving forward to be able to add it back into the program as needed.
	5. to address continued concerns regarding the amount of budget spent on travel, we limited the number of keynote speakers to 7 by combining disciplines (versus 14 in a typical year).
4. The historian’s report was submitted by Elissa Rodkey and accepted by the Board.
5. Executive Officer’s Report: Paul Schnur delivered the EO report. Attendance at the conference was approximately 1831. We had 22 exhibitors and 5 sponsors this year. A limiting factor on the number of exhibitors this year was space in the exhibit hall. Innovations this year included a new arrangement of poster boards relative to exhibit booths. The goal is to provide equivalent exposure of all booths to members visiting posters. We also experimented with a Sponsorship program: Silver ($1250), Gold ($3500), Platinum ($5000). We sold one Gold (PCOM), three Silver (Saint Peters, MacMillan Learning, Chicago SPP). We also received sponsorship money from APA Education Directorate.
6. We continue to sell program books, though at a loss. Nevertheless, there exists a need that we feel compelled to meet. We also experimented this year with the FlipBook, which we purchased at a reduced price from OmniPress, the publisher of the program book. We continue to sell merchandise. The EPA tote bag is popular.
7. Treasurer’s report: Dr. Hamilton reminded us of the slow financial recovery from the pandemic. But she now believes we found our way back to fiscal health due to increased revenue and the overall conscious effort put forth to limit spending by the Board (e.g., sacrificing the Board lunch over the past few years and limiting the money spent on the presidential receptions).
8. Executive session
9. Adjournment